

RUFFILLI CENTRAL LIBRARY: LIST OF SHELFMARKS				
Shelfmark	Description	Position	Circulation	Accessibility
ANTONETTI	Antonetti Collection books, dictionaries, journals and offprints	Ruffilli Library - 1st floor (separate room)	Books: loan 30 days. Dictionaries, journals and offprints: in-Library consultation.	Open shelf.
ANTON_ARCH	Antonetti Collection personal documents	Ruffilli Library - 1st floor (separate room)	On-site reading.	Closed shelf. On-site reading request: mirella.szpila@unibo.it
BENSTOCK	Benstock Collection books	Ruffilli Library - 1st floor (separate room)	On-site reading.	Closed shelf. Request and registration at Information Desk.
BIB	Librarianship books	Ruffilli Library - book storage	Loan: 30 days.	Closed shelf. Request at Information Desk.
BOLB	Bollettieri Bosinelli Collection books, dictionaries, encyclopedias, journals and dvds	Ruffilli Library - 1st floor (separate room)	Books: loan 30 days. Dvds: loan 7 days. Dictionaries, encyclopaedias and journals: on-site reading.	Dvd: closed shelf. Request at Information Desk. Books, dictionaries, encyclopaedias and journals: open shelf.
BRILLE	Books in braille	Ruffilli Library - entrance corridor	Loan: 60 days.	Closed shelf. Request at Information Desk.
CCPP	Centre for Comparative Public Policy books	Centre for Comparative Public Policy - Via Giacomo della Torre, 1	On-site reading.	Closed shelf. On-site reading request: tel. 0543 374156 cristina.maltoni@unibo.it
CD-ROM - CD-ROM2	Multimedia resources and journals on cd-rom	Ruffilli Library - 1st floor (computer room)	On-site reading	Closed shelf. Request at Information Desk. On-site reading in computer room.
CDM - CDM2	Music CDs	Ruffilli Library - ground floor (novelties room)	Loan: 7 days.	Closed shelf. Request at Information Desk.
CONS	General encyclopaedias	Ruffilli Library - 1st floor (separate room)	On-site reading.	Open shelf.
DEWEY	Books for loan	Ruffilli Library - ground and first floors	Loan: 30 days.	Open shelf.
DIP	Engineering books	Engineering Degrees Teaching Office - Via Montaspro 97	Loan: 30 days.	Closed shelf. Monday, Wednesday and Friday 10:00-12:00
DIZ	Dictionaries for loan	Ruffilli Library - 1st floor (separate room)	Loan: 7 days.	Open shelf.
DVD	DVDs	Ruffilli Library - ground floor (novelties room)	Loan: 7 days.	Closed shelf. Request at Information Desk.
FANTINI	Fantini Collection books	Ruffilli Library - 1st floor (room 1)	Loan: 30 days.	Open shelf.
HANGAR	Engineering books	Engineering Degrees Teaching Office - Via Montaspro 97	On-site reading.	Closed shelf. Monday, Wednesday and Friday 10:00-12:00
HEILMANN	Heilmann Collection books	Ruffilli Library - 1st floor (separate room)	On-site reading.	Closed shelf. Request and registration at Information Desk.

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HEILMANN RIVISTE	Heilmann Collection journals	Ruffilli Library - 1st floor (room 1)	On-site reading.	Closed shelf. Request and registration at Information Desk.
HUTTENBACH	Huttenbach Collection books and journals	Ruffilli Library - 1st floor (separate room)	On-site reading.	Closed shelf. Request and registration at Information Desk.
IECOB RIVISTE	Institute for Central-Eastern and Balkan Europe journals	Ruffilli Library - book storage	On-site reading.	Closed shelf. Request and registration at Information Desk.
LT	Text books	Ruffilli Library - ground floor	On-site reading.	Closed shelf. Request and registration at Information Desk.
LTPRE-ING	Loanable copies of Mechanical and Aerospace Engineering text books	Ruffilli Library - first floor (text books room)	Loan: 30 days.	Open shelf.
LTPRE-MED	Loanable copies of Medicine and Surgery text books	Ruffilli Library - first floor (text books room)	Loan: 30 days.	Open shelf.
LTPRE-SI	Loanable copies of Languages and Literature, Translation and Interpretation text books	Ruffilli Library - ground floor (text books room)	Loan: 30 days.	Open shelf.
LTPRE-SP	Loanable copies of Political Science, Sociology and Economics text books	Ruffilli Library - ground floor (text books room)	Loan: 30 days.	Open shelf.
MA	Master Degree dissertations	Ruffilli Library - entrance corridor	On-site reading.	Closed shelf. Request and registration at Information Desk.
MAGAZZINO	Books and journals in the book storage	Ruffilli Library - book storage	Books: loan 30 days. Journals: on-site reading.	Closed shelf. Request at Information Desk.
MUSICA	Music books	Ruffilli Library - ground floor (novelties room)	Loan: 30 days.	Open shelf.
NP	Non-profit dissertations	Ruffilli Library - entrance corridor	On-site reading.	Closed shelf. Request and registration at Information Desk.
PERIODICI	Journals	Ruffilli Library - 1st floor	On-site reading.	Open shelf.
RAVAGLIA	Ravaglia Collection books	Engineering Degrees Teaching Office - Via Montaspro 97	Loan: 30 days.	Closed shelf. Monday, Wednesday and Friday 10:00-12:00
RICCI	Ricci Collection books	Ruffilli Library - 1st floor (separate room)	On-site reading.	Closed shelf. Request and registration at Information Desk.
RICCI FALDONE	Ricci Collection journals	Ruffilli Library - book storage	On-site reading.	Closed shelf. Request and registration at Information Desk.
RICCI_ARCH	Ricci Collection personal documents	Ruffilli Library - book storage	On-site reading.	Closed shelf. On-site reading request: mirella.szpila@unibo.it

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Shelfmark	Description	Position	Circulation	Accessibility
ROSIELLO	Rosiello Collection books	Ruffilli Library - 1st floor (separate room)	On-site reading.	Open shelf.
ROSIELLO E	Rosiello Collection offprints	Ruffilli Library - book storage	On-site reading.	Closed shelf. Request and registration at Information Desk.
RUFFILLI	Ruffilli Collection books, journals and offprints	Ruffilli Library - ground floor (separate room)	On-site reading.	Closed shelf. Request and registration at Information Desk.
SCHENONI	Schenoni Collection books, dictionaries and journals	Ruffilli Library - 1st floor (separate room)	Books: loan 30 days. Dictionaries and journals: on-site reading.	Open shelf.
SCHEN_ARCH	Schenoni Collection personal documents	Ruffilli Library - 1st floor (separate room)	On-site reading.	Closed shelf. On-site reading request: mirella.szpila@unibo.it
SCHMITTER	Schmitter Collection books, journals and offprints	Ruffilli Library - 1st floor (separate room)	Books: loan 30 days. Journals and offprints: on-site reading.	Open shelf.
SCHM_ARCH	Schmitter Collection personal documents	Ruffilli Library - 1st floor (separate room)	On-site reading.	Closed shelf. On-site reading request: mirella.szpila@unibo.it
SP	Political Science dissertations	Ruffilli Library - entrance corridor	On-site reading.	Closed shelf. Request and registration at Information Desk.
STUD	Engineering books	Engineering Degrees Teaching Office - Via Montaspro 97	On-site reading.	Closed shelf. On-site request: Monday, Wednesday and Friday 10:00-12:00
SUGHI	Sughi Collection books, dictionaries and journals	Ruffilli Library - 1st floor (separate room)	Books: loan 30 days. Dictionaries and journals: on-site reading.	Open shelf.
UFFICI	Books and electronic resources for the staff	Forlì Campus offices	/	Loan and on-site reading not available.
VHS	Videocassettes	Ruffilli Library - book storage	Loan: 7 days.	Closed shelf. Request at Information Desk.
OPEN-SHELF DOCUMENTS				
DOCUMENTS TO BE REQUESTED AT INFORMATION DESK				
DOCUMENTS IN EXTERNAL LOCATIONS				